



Government of Punjab
Department of General Administration
(General Coordination Branch)

Memo No. GAD-CORDOMEET/4/2020-GC2/ 599

Dated: 05-05-2020

Government of Punjab has declared the Novel Corona Virus Disease 2019 (COVID-19) as an 'Epidemic Disease' under the Epidemic Disease Act, 1897 vide its Notification No. 14/7/2020-4H4/677 dated 05.03.2020. The Government of Punjab has constituted several Groups and Committees to deal with different aspects of containment of COVID-19 in the State of Punjab. The updated list of these Groups and Committees and their terms & conditions are as under: -

- A. A Group of Ministers has been constituted by the Council of Ministers in its meeting held on 05-03-2020 to review the situation arising out of COVID-19 Epidemic as follows:

GROUP OF MINISTERS

(Vide order No.01/57/2020-1CAB/2139-2145 Dated 06-03-2020)

i) Sh. Brahm Mohindra, Local Government Minister	Chairperson
ii) Sh. O.P.Soni, Medical Education and Research Minister	Member
iii) Sh. Tript Rajinder Singh Bajwa, Rural Development and Panchayat Minister	Member
iv) Smt. Razia Sultana, Transport Minister	Member
v) Sh. Balbir Singh Sidhu, Health & Family Welfare Minister	Member
vi) Sh. Vijay Inder Singla, Education Minister	Member
vii) Sh. Bharat Bhushan Ashu, Food, Civil Supplies & Consumer Affairs Minister	Member

- B. Government of Punjab has set up the State COVID-19 Management Group as under:

STATE COVID-19 MANAGEMENT GROUP

(Vide Health Department order No. 14/7/2020-4HB-IV/695-725 Dated: 06-03-2020)

i) Chief Secretary, Punjab	Chairperson
ii) Principal Secretary to Chief Minister, Punjab	Member
iii) Special Chief Secretary, Revenue	Member
iv) Additional Chief Secretary, Home Affairs & Justice	Member
v) Additional Chief Secretary, Governance Reforms	Member
vi) Additional Chief Secretary, Local Government	Member
vii) Principal Secretary, Health & Family Welfare	Member-Convener
viii) Financial Commissioner, Rural Development and Panchayat	Member
ix) Principal Secretary, Food, Civil Supplies & Consumer Affairs	Member
x) Principal Secretary, Transport	Member
xi) Principal Secretary, Medical Education and Research	Member
xii) Secretary, Information and Public Relation	Member

This group will review the situation arising out of COVID-19 pandemic on a regular basis and would submit their report to the Chief Minister. The decisions taken by the group will be reviewed by the Chief Minister every week.

- C. The following committees have been set up to report to the State COVID-19 Management Group:

1. Health Sector Response & Procurement Committee

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/395 Dated:28-03-2020)

- | | |
|--|--------------------|
| i) Smt. Vini Mahajan, Additional Chief Secretary, Governance Reforms | Chairperson |
|--|--------------------|

ii) Sh. Anirudh Tewari, Principal Secretary, Finance	Member
iii) Sh. Anurag Aggarwal, Principal Secretary, Health & Family Welfare	Member
iv) Sh. D.K. Tiwari, Principal Secretary, Medical Education and Research	Member
v) Sh. Kumar Rahul, Secretary, Health & Family Welfare	Member-Convenor
vi) Sh. Ravi Bhagat, Special Secretary, Governance Reforms	Member

Professional Advisers

- i) Dr. K.K. Talwar
- ii) Dr. Raj Bahadur

This committee will assess and review all requirements of personnel, material and infrastructure of the Departments of Health & Family Welfare and Medical Education required to contain Coronavirus and ensure timely procurement. It will also ensure provisioning of IT support in COVID-19 management.

The Committee will interface with the "Availability of Hospitals, Isolations & Quarantine Facilities, Disease Surveillance & Testing and Critical Care Training" Group and the "Ensuring Availability of essential medical equipment such as PPE, Masks, Gloves & Ventilators; Production, Procurement, Import and Distribution" Group constituted by Government of India vide order No. 40-3/2020-DM-1(A) dated 29-03-2020.

2. Lockdown Instructions & Implementation Committee

(Originally constituted vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/395, dated 28-03-2020, and later renamed and reconstituted vide no. GAD-CORDOMEET/4/2020-GC(2)/E17327/540-49, Dated 20-04-2020)

i) Sh. Satish Chandra, Additional Chief Secretary, Home Affairs & Justice	Chairperson
ii) Sh. Dinkar Gupta, Director General of Police	Member
iii) Sh. K.A.P. Sinha, Principal Secretary, Food, Civil Supplies & Consumer Affairs	Member
iv) Sh. K. Siva Prasad, Principal Secretary, Transport	Member
v) Sh. Alok Shekhar, Principal Secretary, General Administration & Co-ordination	Member-Convenor
vi) Sh. Nilkanth S. Avhad, Secretary, Personnel	Member
vii) Sh. Sibin. C, Director, Industries & Commerce	Member
viii) Sh. Abhinav Tripathi, Director, Treasuries and Accounts & Special Secretary, Health & Family Welfare.	Member
ix) Sh. Ishwar Singh, Additional Director General of Police (L&O)	Member

This Committee will review all arrangements related to security and enforcement of law and order and all measures that are required for effective management of curfew/ lockdown in the State due to COVID-19 and take appropriate measures to ensure the supplies of essential commodities & services. In addition, the committee shall examine the various orders received from Government of India with regard to lockdown/curfew and finalise the guidelines/instructions for various departments of Government of Punjab for compliance to contain COVID-19. The committee shall maintain the repository of all such instructions/guidelines in electronic form to be uploaded on Government websites.

3. Media & Communication Committee

(Originally constituted vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/395, Dated:28-03-2020, and later reconstituted vide no. GAD-CORDOMEET/4/2020-GC(2)/E17327/529, Dated:19-04-2020)

i) Sh. Rahul Tiwari, Secretary, Employment Generation & Training	Chairperson
ii) Sh. Gurkirat Kirpal Singh, Secretary, Information and Public Relations	Member
iii) Sh. Vipul Ujjwal, Joint Development Commissioner (IRD)	Member
iv) Smt. Anindita Mitra, Director Information and Public Relations	Member-Convenor
v) Dr. Rajesh Bhasker, Programme Officer, Pulmonary Medicine	Member

This committee will make all necessary arrangements for preparing, compiling and disseminating information with regard to management and containment of COVID-19 in the State for all media, including social, print and electronic.

4. Agriculture & Food Committee

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/395, Dated:28-03-2020)

i) Sh. Viswajeet Khanna, Additional Chief Secretary, Development	Chairperson
ii) Sh. K.A.P. Sinha, Principal Secretary Food, Civil Supplies & Consumer Affairs	Member
iii) Sh. Nilkanth S. Avhad, MD, Punjab State Warehousing Corporation	Member
iv) Sh. Varun Roojam, MD Markfed	Member
v) Sh. Ravi Bhagat, Secretary, Punjab Mandi Board	Member-Convener
vi) Sh. Rambir, MD PUNSUP	Member
vii) Smt. Anindita Mitra, MD, PUNGRAIN	Member

This committee will focus on smooth harvesting and procurement of crops including wheat, potatoes, kinnows and vegetables. It will ensure smooth and proper procurement and harvesting operations in a regulated manner keeping in view curfew/ lockdown in the State due to COVID-19 as also the precautionary measures required to be taken to prevent spread of coronavirus. Mandi-wise system of **procurement by appointment** will be worked out, to ensure proper social distancing and to prevent any untoward situation as also to ensure that every grain produced is procured by the agencies.

5. Relief for Migrant Workers Committee

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/426, Dated:01-04-2020)

i) Sh. Satish Chandra, Additional Chief Secretary, Home Affairs & Justice	Chairperson
ii) Sh. V.K. Janjua, Principal Secretary, Labour	Member-Secretary
iii) Sh. K.A.P. Sinha, Principal Secretary, Food, Civil Supplies & Consumer Affairs	Member
iv) Sh. Sarvjit Singh, Principal Secretary, Housing & Urban Development	Member
v) Sh. Krishan Kumar, Secretary, School Education	Member
vi) Sh. Rahul Tiwari, Secretary, Employment Generation & Training	Member

This committee will supervise all aspects of relief to the unemployed workers due to curfew/ lockdown in the State keeping in view precautionary measure required to be taken to prevent spread of coronavirus.

6. Goods Transport Committee

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/427, Dated:01-04-2020)

i) Sh. K. Siva Prasad, Principal Secretary, Transport	Chairperson
ii) Sh. Vikas Pratap, Principal Secretary, Public Works (Building & Roads)	Member
iii) Sh. Amarpal Singh, State Transport Commissioner	Member-Convener
iv) Smt. Anindita Mitra, Director, Food, Civil Supplies & Consumer Affairs	Member
v) Dr. Naresh Arora, Additional Director General of Police (Crime)	Member

This committee will ensure the unhindered movement of all goods transport vehicles entering/moving out of the State of Punjab. It will also ensure the provision of food and night stay by the private roadside dhabas/eateries etc. for the drivers, cleaners and any other person assisting them. This Committee will also arrange to train these people with regard to precautionary measures, including social distancing, frequent hand washing, loading/ unloading protocols, etc., during the period of lockdown.

This Committee will interface with the "Facilitating Supply Chain & Logistics Management for availability of necessary items such as Food & Medicines" Group constituted by Government of India vide order No. 40-3/2020-DM-1(A) dated 29-03-2020.

Monitoring Essential Commodities Sub-Committee

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/E17327/443, Dated:03-04-2020)

- | | |
|---|-------------------------|
| i) Sh. Karnesh Sharma, Director, Employment Generation & Training | Chairperson |
| ii) Smt. Simarjot Kaur, Additional Director,
Food, Civil Supplies and Consumer Affairs | Member-Secretary |

This Sub-Committee will coordinate with other States for uninterrupted supply of essential commodities and items in the State during the period of curfew/lockdown. This Sub-Committee will report to the Goods Transport Committee.

7. COVID Care Centre Committee

(Originally constituted as the COVID-19 Care Isolation Centre & Private Sector Participation Committee vide order No. GAD-CORDOMEET/4/2020-GC(2)-Part(3)/E26713/484, dated 10-04-2020, and later amended and renamed vide order no. GAD-CORDOMEET/4/2020-GC2/507 dated 14-04-2020)

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|---|------------------------|
| i) Sh. Satish Chandra, Additional Chief Secretary, Home Affairs & Justice | Chairperson |
| ii) Smt. Jaspreet Talwar, Principal Secretary, Water Supply and Sanitation | Member |
| iii) Sh. Hussan Lal, Principal Secretary, Tourism & Cultural Affairs,
Sports & Youth Services | Member |
| iv) Sh. Rahul Tiwari, Secretary Employment Generation
Skill Development and Training | Member |
| v) Sh. Rajat Aggarwal, CEO Punjab Bureau of Investment Promotion | Member-Convener |
| vi) Sh. Dilraj Singh Sandhawalia, Special Secretary, Health & Family Welfare | Member |
| vii) Smt. Isha Kalia, Special Secretary, Health & Family Welfare | Member |
| viii) Sh. Ishwar Singh, Additional Director General of Police (L&O)
(Alongwith IGP/ DIG Range) | Member |

This Committee will supervise and regularly monitor the operation and management of all government run COVID care centres as well as the private sector dedicated COVID care centres.

This Committee will interface with the "Medical Emergency Management Plan" Group constituted by Government of India vide order No. 40-3/2020-DM-1(A) dated 29-03-2020.

8. Committee on Augmenting Human Resources and Capacity Building

(Originally constituted vide order No. GAD-CORDOMEET/4/2020-GC(2)/487, dated 11-04-2020 and later amended and renamed vide order no. GAD-CORDOMEET/4/2020-GC2/507 dated 14-04-2020)

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|---|------------------------|
| i) Sh. A. Venu Prasad, Principal Secretary, Water Resources | Chairperson |
| ii) Sh. Anurag Verma, Principal Secretary,
Technical Education & Industrial Training | Member |
| iii) Sh. D.K. Tiwari, Principal Secretary, Medical Education & Research | Member-Convener |
| iv) Smt. Jaspreet Talwar, Principal Secretary, Water Supply and Sanitation | Member |
| v) Sh. Hussan Lal, Principal Secretary, Tourism & Cultural Affairs,
Sports & Youth Services | Member |
| vi) Sh. Krishan Kumar, Secretary, School Education | Member |
| vii) Sh. Nilkanth S. Avhad, Secretary, Personnel
Managing Director, CONWARE/ Punjab State Ware housing Corporation | Member |
| viii) Sh. Rajat Agarwal, CEO, Pb. Bureau of Investment Promotion
M.D PUNCOM, Secretary, Health & Family Welfare | Member |
| ix) Sh. Sumeet Jarangal, MD PSIEC | Member |
| x) Sh. S.S. Srivastava, ADGP Security | Member |

This committee will look into the Human Resources and Capacity Building for management of COVID-19. The committee will also study the best practices for COVID-19 containment in other States of India and other COVID-19 affected countries of the world and will recommend actions.

This Committee will interface with the "Augmenting Human Resources & Capacity Building" Group constituted by Government of India vide order No. 40-3/2020-DM-1(A) dated 29-03-2020.

9. Committee on Upgradation of Health Sector Infrastructure

(Vide order No. GAD-CORDOMEET/4/2020-GC(2)/487, Dated: 11-04-2020)

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|---|------------------------|
| i) Sh. Vikas Pratap, Principal Secretary, Department of Public Works | Chairperson |
| ii) Sh. Hussan Lal, Principal Secretary, Tourism & Cultural Affairs,
Sports & Youth Services | Member |
| iii) Smt. Jaspreet Talwar, Principal Secretary,
Water Supply & Sanitation Department | Member |
| iv) Sh. Manvesh Singh Sidhu, Managing Director,
Punjab Health Services Corporation. | Member-Convener |

This committee will supervise, monitor and take decisions on the upgradation and management of Health Sector Infrastructure. It will consider reports of the Revamp of Health Infrastructure Committee set up by Public Works (B&R) Department vide letter No. 20/07/2020-BR1(3)/321-322, dated 04-04-2020.

10. Tele-counselling Services Committee

(vide No. GAD-CORDOMEET/4/2020-GC(2)/E17327/530-39, Dated 20-04-2020)

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|--|------------------------|
| i) Smt. Raji P. Srivastava, Principal Secretary,
Social Security, Women & Child Development | Chairperson |
| ii) Sh. D.K. Tiwari, Secretary, Principal Secretary,
Medical Education & Research | Member |
| iii) Sh. Rahul Bhandari, Secretary Higher Education | Member |
| iv) Sh. Rahul Tiwari, Secretary Employment Generation & Training | Member |
| v) Smt. Gurpreet Kaur Sapra, Director, SSWCD | Member-Convener |

This committee will engage faculty, teachers, students, employees & volunteers to advice and counsel persons on issues pertaining to the COVID-19 epidemic. The Committee may finalize the terms and conditions of such volunteers and also any person hired/ recruited for this purpose. The Committee shall coordinate with Call Centres of the State Government for assisting volunteers, faculty, students, etc. to counsel any person in Punjab.

11. Food Grain Procurement Management Committee

(vide no. GAD-CORDOMEET/4/2020-GC2/Part(3)/E26713/555, Dated 21-04-2020)

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|---|------------------------|
| i) Sh. K.A.P. Sinha, Principal Secretary,
Food, Civil Supplies & Consumer Affairs | Chairperson |
| ii) Sh. Nilkanth S. Avhad, MD, Punjab State Warehousing Corporation | Member |
| iii) Sh. Arshdeep Singh Thind, General Manager, Food Corporation of India
Punjab Region, Chandigarh | Member |
| iv) Sh. Varun Rooram, Managing Director Markfed | Member |
| v) Sh. Ravi Bhagat, Secretary, Punjab Mandi Board | Member |
| vi) Sh. Rambir, Managing Director PUNSUP | Member |
| vii) Smt. Anindita Mitra, Director, Food & Civil Supplies,
and in addition Managing Director, PUNGRAIN | Member-Convener |

This Committee will review and coordinate all arrangements related to the procurement of food grain in the State of Punjab during the COVID-19 epidemic, especially in view of the Curfew/ lockdown measures imposed in the State. In addition the Committee will ensure that all agencies and departments concerned meticulously follow the guidelines of the Department of Health & Family Welfare, Department of Home Affairs & Justice etc. pertaining to health, hygiene, physical distancing and sanitation in the context of the epidemic. The Committee will ensure the implementation of IT Systems during the procurement to enable physical distancing and management of movement in market yards and storage points. The committee shall meet every week during the procurement season and submit its report to the COVID Management Group.

12. DATA ANALYSIS GROUP

(Vide order No. GAD-CORD0CIRC/2/2020-GC(2)/E28533/556, Dated: 21-04-2020)

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|--|----------|
| i) Dr. Rajesh Kumar, Former Head, School of Public Health, PGIMER | Member |
| ii) Dr. Somitra Kumar Sanadhya,
Head of the Department of Computer Science, IIT Ropar | Member |
| iii) Prof. Sarang Deo, Professor of Operations Management, ISB | Member |
| iv) Sh. Ajoy Sharma, Secretary, Health & Family Welfare | Convener |

This group will analyze the data pertaining to COVID-19 and present its findings to the State Covid-19 Management Group.

- D. State COVID-19 Control Room was set up to coordinate with all departments of State Government and liaise with Deputy Commissioners, SSPs, CPs, Civil Surgeons and District Heads to quickly cater to their requirements for COVID-19 management.

STATE COVID-19 CONTROL ROOM

(Vide order No. GAD-CORD0MEET/4/2020-GC(2)/E17327/361, Dated:21-03-2020)

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|--|--------|
| i) Sh. Rahul Tiwari, Secretary Employment Generation & Training | Head |
| ii) Sh. Sumit Jarangal, M.D. PSIEC, | Member |
| iii) Sh. Vipul Ujjwal, JDC IRD, | Member |
| iv) Sh. Ravi Bhagat, Special Secretary, Governance Reforms | Member |
| v) Sh. Amit Talwar, Additional Secretary, Water Supply & Sanitation | Member |
| vi) Sh. Rahul Gupta, Joint Secretary, Agriculture, | Member |
| vii) Smt. Rajdeep Kaur, Deputy Secretary, Information & Public Relations | Member |
| viii) Sh. Karandeep Singh, Deputy Secretary, Water Resources | Member |
| ix) Sh. Rakesh Singla, Deputy Director,
Food, Civil Supplies and Consumer Affairs | Member |
| x) Smt. Harjit Kaur, Deputy Director,
Food, Civil Supplies and Consumer Affairs | Member |
| xi) Sh. Piya Singh, Assistant Transport Officer | Member |
| xii) Two officers to be nominated by Director Health Services office | Member |

- E. State Public Health Advisory Group was set up to advice measures on Public Health and Guidelines pertaining to COVID-19.

STATE PUBLIC HEALTH ADVISORY GROUP

(Originally constituted vide order No. GAD-CORD0MEET/4/2020-GC(2)/486, dated 11-04-2020, and later amended vide order no. GAD-CORD0MEET/4/2020-GC2/507 dated 14-04-2020)

- | | |
|--|-----------------|
| i) Dr. K.K. Talwar | Chairperson |
| ii) Dr. Raj Bahadur, VC Baba Farid University of Health Sciences | Member |
| iii) Dr. Rajesh Kumar | Member |
| iv) Sh. Abhinav Trikha, Director, Treasury and Accounts | Member |
| v) Dr. Gagandeep Grover
(State Epidemiologist) | Member-Convener |

The group shall look into:

1. Guidelines to the public for Containment of COVID-19 and Prevention of Contagion
2. Advisories/guidelines for all departments particularly the frontline departments including:-
 - a) Department of Agriculture
 - b) Department of Animal Husbandry
 - c) Department of Food and Civil Supplies
 - d) Department of Health & Family Welfare
 - e) Department of Home Affairs
 - f) Department of Jails
 - g) Department of Local Government

- h) Department of Medical Education & Research
- i) Department of Revenue
- j) Department of Rural Development & Panchayats
- k) Department of Social Security, Women & Child Development
- l) Department of Transport

The advice of the Group shall be presented to Department of Health & Family Welfare for immediate decision and action by all departments concerned.

Dated: 04/05/2020
Chandigarh

Karan Avtar Singh
Chief Secretary to Government of Punjab

No.GAD-CORDMEET/4/2020-GC2/ 600

Dated, Chandigarh 05-05-2020

A copy is forwarded to the following for information and necessary action.

1. Principal Secretary to Governor of Punjab.
2. Chief Principal Secretary to Chief Minister, Punjab.
3. All Ministers of Government of Punjab.
4. All Administrative Secretaries Government of Punjab.
5. All Concerned members of Committee.
6. All Heads of Department.
7. Head, State COVID-19 Control Room (SCCR)-Cum-Secretary, Department of Employment Generation & Training.
8. Director Governance Reforms for uploading of this order on Government of Punjab website.


Superintendent 5/5/2020
